



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

VICE CHANCELLOR-BUSINESS SERVICES

MEMORANDUM

TO: Hourly Employees

FROM: Sue Rearic, Vice Chancellor-Business Services
Dr. Ben Lastimado, Vice Chancellor-Human Resources & Labor Relations

DATE: April 28, 2008

SUBJECT: Payment of Wages to Hourly Employees During Week of Fires

Per Governing Board action on April 15, 2008, the Board has approved payment of wages to non-classroom adjunct librarians and counselors, and classified hourly employees, due to the closure of the District beginning at 1:00 p.m. Monday, October 22, 2007, through Sunday, October 28, 2007.

If you were an hourly non-contract, non-workstudy employee and worked during the month of October, you may receive an adjustment on your May paycheck for the week of the fires. The amount is calculated based upon an average number of hours and days that you worked during the pay period ending November 14, 2007, for classified staff, and November 10, 2007, for academic staff.

If you disagree with this calculation, please send a detailed explanation to Dr. Ben Lastimado, Vice Chancellor-Human Resources and Labor Relations, by June 15, 2008.