



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

**GOVERNING BOARD
MINUTES OF THE REGULAR MEETING
Tuesday, October 21, 2008**

The regular meeting of the Governing Board of the Grossmont-Cuyamaca Community College District was held on Tuesday, October 21, 2008, at 5:30 p.m., in the Griffin Gate, Grossmont College, 8800 Grossmont College Drive, El Cajon, California.

Members Present: Trustees Alexander, Barr, Caruthers (departed 6:30 p.m.), Garrett, and Weeks; and Student Trustees Lewis and Taylor

Members Absent: None

Others Present: Chancellor Suarez, President Cooke and Interim President Chiriboga, Vice Chancellors Lastimado and Rearic, District and college administrators, members of the staff, students, District legal counsel Timothy Garfield, Esq., and interested citizens.

Call to Order

Board President Garrett called the meeting to order at 5:30 p.m.

Adjourn to Closed Session

Board President Garrett adjourned the open session at 5:30 p.m., and the Board met in closed session until 6:29 p.m., in the Associated Students of Grossmont College (ASGC) Board Room, pursuant to Government Code section 54957 to consider discipline of public employees; and section 54957.6 to confer with the District Chief Negotiator regarding bargaining matters concerning United Faculty, California School Employees Association (CSEA), Administrators' Association, and confidential administrators and staff.

Reconvene in Open Session

Board President Garrett reconvened the open session at 6:35 p.m.

Announcement of Closed Session Action(s)

Board President Garrett announced there was no closed session action to report.

Correction to the September 16, 2008, Closed Session Announcement

Board President Garrett announced that in the matter of Cliffe v. GCCCD, a motion to appeal the Superior Court decision failed on a vote of 2-3 (Alexander and Weeks in favor; Barr, Caruthers, and Garrett opposed).

Board President Garrett welcomed Denise Robertson, Grossmont College Interpreter Coordinator and Rick LaBar, Grossmont College Sign Language Interpreter.

Public Presentations

There were no public presentations.

Changes to Docket of Business

Chancellor Suarez announced there was a revision to docket Item 501 Personnel Actions, Attachment A-1, which was distributed.

Call to Order

Closed Session

Open Session

**Closed Session
Announcements**

Correction to 9/16/08

Public Presentations

**Changes to Docket
Personnel Actions**

Approval of Minutes

On motion of Members Weeks/Alexander with a unanimous vote of 4-0, the Board approved the September 16, 2008, regular, meeting minutes as presented.

On motion of Members Alexander/Weeks with a unanimous vote of 4-0, the Board approved the October 7, 2008, special, meeting minutes as presented.

Report of the Board President

Board President Garrett commented on the budget stating it may change. He proposed extending the winter holiday one day by making Friday, January 2, 2009, a District holiday, and asked for an agenda item to consider it at the next Board meeting.

Reports of the Governing Board

Trustee Alexander attended and expressed appreciation for the Classified Senate Retreat and Cuyamaca College Business/CIS building Groundbreaking Ceremony. He also expressed appreciation to staff for their efforts in developing the Adoption Budget.

Trustee Weeks attended the Cuyamaca College Business/CIS building Groundbreaking Ceremony, the Grossmont College Career & Life Planning Advisory Group meeting, and expressed her enjoyment with both.

Cuyamaca College Student Trustee Taylor reported on the success of a recent campus blood drive and other student activities.

Grossmont College Student Trustee Lewis reported on campus sponsored debates on election issues and other student events.

Report of the Chancellor

Chancellor Suarez, Classified Senate President Debi Miller, and District Payroll Assistant Yvette Macy honored District Payroll Technician Susan Bender and presented her with the Chancellor/Classified Senate Quarterly Award, plaque, and gift certificate.

Board President Garrett swore in new District Police Officers Bashir Abdi and Marco Bareno.

Grossmont College Academic Senate President Chris Hill welcomed and introduced nine new faculty members: Daniel Clauss, Jamie Gould, Cindi Davis Harris, Shawn Hicks, Scott McGann, Daniel Sullivan, and Virginia Young, as well as those unable to attend: Pearl Lopez and Angela Nga Ngo.

Gafcon Project Manager Jim Davies presented the Gafcon Quarterly Program Management Report for the third quarter of 2008.

Cuyamaca College Director for the U.S. Department of Education Title III grant Maria Mendoza-Bautista provided a PowerPoint presentation and reported the results of the five-year program.

The Presidents' Reports were distributed. Grossmont College President Cooke reported on campus activities and events and introduced and honored Grossmont College Edda Temoche-Weldele, Foreign Language Department, Spanish Professor, as the 2008-2009 Distinguished Faculty Award Honoree.

Interim Cuyamaca College President Chiriboga provided an update on campus activities and the Groundbreaking Ceremony for the Business/CIS building.

Vice Chancellor Lastimado reported that due to the positive response, training would be repeated on the difference between supervisors, managers, and leaders for Classified staff.

The Chancellor announced the *Calendar of Events* was distributed.

Development of Consent Calendar

Items 201, 203, and 205 were pulled for discussion.

Adoption of Consent Calendar

On the motion of Members Alexander/Weeks, with a unanimous vote of 4-0, the Board approved the Consent Calendar, which included:

Minutes

9/16/08 reg and 10/7/08 spc minutes approved

Rpt of Bd President

Rpts of the Board

Alexander

Weeks

Taylor

Lewis

Report of Chancellor

CCSA Quarterly Award to Susan Bender

Police Officer Swearing-In for Abdi and Bareno
Introduction of New GC Faculty

Gafcon Quarterly Program Mgmt Rpt
CC Title III Rpt

Presidents' Rpts

Lastimado

Calendar of Events

Dev. of Consent Cal

Adoption of Consent Calendar

Operations

Resolution 09-007 Trustee Absence—Adopted Resolution 09-007 Trustee Absence, which excused the absence of Student Trustee Daniel Lewis from the October 7 and October 14, 2008, special Governing Board meetings due to a hardship deemed acceptable by the Board, and compensated him pursuant to Education Code Section 72024. Please refer to item 202 attached to the docket and made a part of these minutes.

Cuyamaca College Child Development Center Parent Handbook Revisions—

Approved revisions to the Cuyamaca College Child Development Center Parent Handbook, as recommended by the Chancellor. Please refer to item 204 attached to the docket and made a part of these minutes.

Budget and Finance

Budget Status and Requested Changes—Accepted a final status report on the 2007/2008 budget, and ratified the budget transfers authorized by the Chancellor. Please refer to item 301 attached to the docket and made a part of these minutes.

Budget Revisions—Accepted revenues, new grants, and revisions to the working budget, and granted authority to the Chancellor to budget these funds. There were no actions to report. Please refer to item 302 attached to the docket and made a part of these minutes.

Purchase Orders and Warrants—Ratified the action of the Chancellor in approving purchase orders and warrants issued during the month of September 2008, and granted authority to execute appropriate documents. Please refer to item 303 attached to the docket and made a part of these minutes.

Ratification of Signatures on Agreements—Ratified the action of the Chancellor in signing agreements, and granted authority to accept, budget, and spend any proceeds therefrom. Please refer to item 304 attached to the docket and made a part of these minutes.

Donations—Granted authority to the Chancellor to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District. Please refer to item 305 attached to the docket and made a part of these minutes.

Out-of-Country Travel to Florence, Italy—Granted authority to the Chancellor to authorize Lyn Neylon, San Diego and Imperial Counties Community College Association Study Abroad Coordinator, Cuyamaca College, and Peter Utgaard, History Professor, Cuyamaca College, to conduct a pre-program site visit; and travel to Florence, Italy, for the period of November 22–December 1, 2008, conditional upon clearance for safe travel by the U.S. Department of State. Please refer to item 306 attached to the docket and made a part of these minutes.

Out-of-Country Travel to Yerevan, Armenia—Ratified the action of the Chancellor in authorizing Micah Jendian, English Instructor, Grossmont College, to give presentations at the *“William Saroyan: World Culture and National Foundations Conference,”* and travel to Yerevan, Armenia, for the period October 4-11, 2008, after obtaining clearance for safe travel by the U.S. Department of State. Please refer to item 307 attached to the docket and made a part of these minutes.

Out-of-Country Travel to China—Granted authority to the Chancellor to authorize John Scholte, adjunct instructor, Humanities Department, Grossmont College, to travel to and tour China for the period November 12–20, 2008, conditional upon clearance for safe travel by the U.S. Department of State. Please refer to item 308 attached to the docket and made a part of these minutes.

Resolution 09-006 Purchases of Various Commodities Pursuant to Cooperative Contracts Awarded by Educational & Institutional Cooperative Purchasing—Adopted Resolution 09-006 Purchases of Various Commodities Pursuant to Cooperative Contracts Awarded by Educational & Institutional Cooperative Purchasing, and permitted by Public Contract Code 20652, and authorized the Chancellor to execute the necessary contract documents. Please refer to item 309 attached to the docket and made a part of these minutes.

Operations

Resolution 09-007
Trustee Absence

CC Child Development
Center Parent
Handbook Revisions

Budget and Finance

Budget Status and
Requested Changes

Budget Revisions

Purchase Orders and
Warrants

Ratification of
Signatures on
Agreements

Donations

Out-of-Country Travel to
Florence, Italy

Out-of-Country Travel to
Yerevan, Armenia

Out-of-Country Travel to
China

Resolution 09-006
Purchases of Various
Commodities Per
Cooperative Contracts
Awarded by Educational
& Institutional
Cooperative Purchasing

Supplies, Equipment, and Services

Grossmont College Foodservice Equipment and Supplies for Culinary Arts Program; Permission to Award—Granted authority to the Chancellor to: a) Award Bid B09.031 Grossmont College Foodservice Equipment and Supplies for Culinary Arts Program, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening. Please refer to item 351 attached to the docket and made a part of these minutes.

Public Works Projects

Grossmont College Accessibility Ramp and Fire Lane Expansion; Notice of Completion and Release of Retention—Granted authority to the Chancellor to: a) File a Notice of Completion for Bid B08.024 Grossmont College Accessibility Ramp and Fire Lane Expansion, with Fordyce Construction, Inc.; and b) Release retention as allowed in the contract documents. Please refer to item 401 attached to the docket and made a part of these minutes.

Grossmont College Health/Physical Sciences Complex, Modular Classroom Conversion; Notice of Completion and Release of Retention—Granted authority to the Chancellor to: a) File a Notice of Completion for Bid B08.026 Grossmont College Health/Physical Sciences Complex, Modular Classroom Conversions, with Gordon-Prill San Diego, Inc.; and b) Release retention as allowed in the contract documents. Please refer to item 402 attached to the docket and made a part of these minutes.

Grossmont College Health/Physical Sciences Complex, HVAC; Ratification of Award—Ratified the action of the Chancellor in awarding Bid B08.055 Grossmont College Health/Physical Sciences Complex, HVAC, to A.O. Reed & Co., the lowest responsive bidder meeting all terms, conditions, and specifications. Please refer to item 403 attached to the docket and made a part of these minutes.

Grossmont College Health/Physical Sciences Complex, Finish Carpentry; Reject all Bids Received and Permission to Award—Granted authority to the Chancellor to: a) Reject all bids received for Bid B08.043 Grossmont College Health/Physical Sciences Complex, Finish Carpentry; b) Award Bid B09.020 Grossmont College Health/Physical Sciences Complex, Finish Carpentry, to the lowest responsive bidder meeting terms, conditions, and specifications; and c) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. Please refer to item 404 attached to the docket and made a part of these minutes.

Cuyamaca College F Building Restrooms Upgrade; Permission to Award—Granted authority to the Chancellor to: a) Award Bid B09.029 Cuyamaca College F Building Restrooms Upgrade, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. Please refer to item 405 attached to the docket and made a part of these minutes.

Cuyamaca College Business/CIS Building, Make Ready Utilities; Notice of Completion and Release of Retention—Granted authority to the Chancellor to: a) File a Notice of Completion for Cuyamaca College Business/CIS Building, Make Ready Utilities, Bids B08.028 Plumbing/Mechanical, with Interpipe Contracting, Inc.; B08.030 Demolition, with Whillock Contracting; and B08.032 Paving, with Angus Asphalt, Inc.; and b) Release retention as allowed in the contract documents. Please refer to item 406 attached to the docket and made a part of these minutes.

Cuyamaca College Business/CIS Building; Ratification of Award—Ratified the action of the Chancellor in awarding Cuyamaca College Business/CIS Building Bids: B09.004 Steel/Misc. Steel, to McMahan Steel Company, Inc.; B09.005 Waterproofing, to Eberhard Benton Roofing; B09.006 Specialties, to Fordyce Construction, Inc.; B09.007 Final Cleaning, to Pacific Coast Cleaning, Inc.; B09.008 HVAC, to Bay Air Systems, Inc.; B09.009 Electrical, to Sadler Electric, Inc.; B09.010 Plumbing, to Peltzer Plumbing, Inc.; B09.012 Painting, to Hugo Alonso Painting, Inc., dba Alonso Painting; B09.015 Sprinklers, to JG Tate Fire Protection, Inc.; B09.016 Glass/Glazing, to Perfection Glass, Inc.; and B09.027 Elevator, to Mitsubishi Electrical and Electronics, Inc., the lowest responsive

Supplies, Equip, & Svc

GC Foodservice
Equipment and Supplies
for Culinary Arts
Program; Permission to
Award

Public Works Projects

GC Accessibility Ramp
and Fire Lane
Expansion; Notice of
Completion and
Release of Retention

GC Health/Physical
Sciences Complex,
Modular Classroom
Conversion; Notice of
Completion and
Release of Retention

GC Health/Physical
Sciences Complex,
HVAC; Ratification of
Award

GC Health/Physical
Sciences Complex,
Finish Carpentry; Reject
all Bids Received and
Permission to Award

CC F Building
Restrooms Upgrade;
Permission to Award

CC Business/CIS
Building, Make Ready
Utilities; Notice of
Completion and
Release of Retention

CC Business/CIS
Building; Ratification of
Award

bidders meeting all terms, conditions, and specifications. Please refer to item 407 attached to the docket and made a part of these minutes.

Cuyamaca College Central Plant Chiller; Ratification of Award—Ratified the action of the Chancellor in awarding Bid B08.093 Cuyamaca College Central Plant Chiller, to West Coast Air Conditioning Co., Inc., the lowest responsive bidder meeting all terms, conditions, and specifications. Please refer to item 408 attached to the docket and made a part of these minutes.

Personnel

Personnel Actions—Ratified the action of the Chancellor in approving classified and academic personnel actions during the period of September 16, 2008, to October 20, 2008. Please refer to item 501 attached to the docket and made a part of these minutes.

Short-Term Hourly Assignments—Approved short-term temporary, non-academic assignments, and certified ending dates, as recommended by the Chancellor. Please refer to item 502, attached to the docket and made a part of these minutes.

Information

Status Report—Board Assignments Please refer to item 651 attached to the docket and made a part of these minutes.

Quarterly Program Management Report—Considered Gafcon's *Quarterly Program Management Report* for the quarter ended September 30, 2008, as presented by the Chancellor. Please refer to item 652 attached to the docket and made a part of these minutes.

Part-Time and Extra-Pay Assignments, August 18, 2008, through December 19, 2008—Considered currently recorded Grossmont-Cuyamaca Community College District part-time and extra-pay assignments report for the period of August 18, 2008, through December 19, 2008, as presented by the Chancellor. Please refer to item 653 attached to the docket and made a part of these minutes.

Administrative Procedures Update—Received for information new and revised administrative procedures AP 2610 Presentation of Initial Collective Bargaining Proposals and AP 3410 Nondiscrimination, as presented by the Chancellor. Please refer to item 654 attached to the docket and made a part of these minutes.

Items Pulled from Consent Calendar for Discussion

Resolution 09-005 Trustee Absence *pulled by Trustee Alexander* to inquire as to Trustee Caruthers' absence due to hardship. On motion of Members Alexander/Barr, with a unanimous vote of 4-0, the item was approved. Please refer to item 201 attached to the docket and made a part of these minutes.

Board Policy Update *pulled by Trustee Weeks* to express concern about BP 3430 Prohibition of Harassment, and to inquire about sexual harassment training for students, faculty, staff, and administrators. On motion of Members Alexander/Weeks, with a unanimous vote of 4-0, except for BP 3430 Prohibition of Harassment, the item was approved. There was further discussion regarding the District's policy and training for all employees. Chancellor Suarez agreed to provide a report to the Board at the November 2008 meeting. On motion of Members Weeks/Alexander, with a unanimous vote of 4-0, BP 3430 Prohibition of Harassment, was tabled to the November 2008 Board meeting. Please refer to item 203 attached to the docket and made a part of these minutes.

Citizens' Bond Oversight Committee; Appoint Member *pulled by Chancellor Suarez* to introduce and recommend Ron Asbury, a qualified professional in a construction-related field, to fill a vacancy on the Citizens' Bond Oversight Committee. On motion of Members Weeks/Barr, with a unanimous vote of 4-0, the item was approved. Please refer to item 205 attached to the docket and made a part of these minutes.

CC Central Plant
Chiller; Ratification of
Award

Personnel

Personnel Actions

Short-Term Hourly
Assignments

Information

Board Assignments

Quarterly Program
Management Report

Part-Time and Extra-
Pay Assignments,
August 18, 2008,
through December 19,
2008

Administrative
Procedures Update

Items Pulled

Resolution 09-005
Trustee Absence,
approved

Item approved except
for BP 3430 Prohibition
of Harassment,
continued to Nov 08 mtg

CBOC Member,
approved

Staff Communication

Grossmont College Academic Senate President Chris Hill, Cuyamaca College Academic Senate President Michael Wangler, Administrators Association President Brad Tiffany, Classified Senate President Debi Miller, United Faculty President Zoe Close and California School Employees Association President Jan Recktenwald presented staff reports or comments.

Adjournment

Board President Garrett adjourned the meeting at 8:05 p.m.

Staff Communication

Adjournment

Respectfully submitted,

**Approved by the Governing Board
November 18, 2008**

Omero Suarez, Ph.D.
Chancellor and
Secretary to the Governing Board

Bill Garrett
Board President

Jennifer Danks
Recording Secretary