



GROSSMONT-CUYAMACA  
COMMUNITY COLLEGE DISTRICT

**GOVERNING BOARD  
MINUTES OF THE REGULAR MEETING  
Tuesday, July 15, 2008**

The regular meeting of the Governing Board of the Grossmont-Cuyamaca Community College District was held on Tuesday, July 15, 2008, at 5:30 p.m., in the Student Center, Cuyamaca College, 900 Rancho San Diego Parkway, El Cajon, California.

Members Present: Trustees Alexander, Barr, Caruthers, Garrett, and Weeks; and Student Trustees Lewis and Taylor

Members Absent: None

Others Present: Chancellor Suarez, President Cooke and Interim President Chiriboga, Vice Chancellors Lastimado and Rearic, District and college administrators, members of the staff, students, District legal counsel Timothy Garfield, Esq., and interested citizens.

**Call to Order**

Board President Garrett called the meeting to order at 5:30 p.m.

**Adjourn to Closed Session**

Board President Garrett adjourned the open session at 5:30 p.m., and the Board met in closed session until 6:20 p.m., in Cuyamaca College Student Center Room I-209, pursuant to Government Code Section 54957 concerning discipline of public employee; section 54957 to consider the appointment and employment contract for the Cuyamaca College Interim President; and Section 54957.6 to confer with the District Chief Negotiator regarding United Faculty, California School Employees Association (CSEA), Administrators' Association Union, and confidential administrators and staff.

**Reconvene in Open Session**

Board President Garrett reconvened the open session at 6:40 p.m.

**Announcement of Closed Session Action(s)**

Board President Garrett announced that in closed session, with a vote of 5-0, the Board voted to suspend a District custodian for three days without pay.

**Public Presentations**

There were no public presentations.

**Changes to Docket of Business**

Chancellor Suarez announced there were no changes to the docket of business.

**Approval of Minutes**

On motion of Members Weeks/Barr with a unanimous vote of 5-0, the Board approved the June 10, 2008, special, and June 17, 2008, regular, meeting minutes as presented.

**Report of the Board President**

Board President Garrett provided an update on the status of the committee composition for the Textbook Taskforce and the timing for scheduling the first meeting.

**Reports of the Governing Board**

Grossmont College Student Trustee Lewis reported on the swearing-in of Board members, Spring donations, student activities, and upcoming events. He attended the Associated Students Cuyamaca College Luau.

**Call to order**

**Closed Session**

**Open Session**

**Closed Session  
Announcements**

**Public Presentations**

**Changes to Docket**

None

**Minutes**

6/10/08 and 6/17/08  
Minutes, approved

**Rpt of Bd President**

**Rpts of the Board**

Lewis

Cuyamaca College Student Trustee Taylor reported on planning for the “First 15 Hours,” student activities and events and will be attending the Community College League of California Student Trustee Conference.

Taylor

**Report of the Chancellor**

**Report of Chancellor**

At the request of Trustee Caruthers at the last Board meeting, Chancellor Suarez opened Board discussion concerning dissemination of Districtwide Executive Council (DEC) meeting information. As an initial plan, The Trustees will be provided with the DEC meeting agenda and draft Governing Board meeting agenda prior to the DEC meeting.

Suarez

Gafcon Project Manager Jim Davies presented the Gafcon Quarterly Program Management Report for the second quarter of 2008.

Gafcon Quarterly  
Program Mgm Rpt

The Presidents’ Reports were distributed and President Cooke and Interim President Chiriboga reported on campus activities and events.

Presidents’ Rpts

Vice Chancellor Lastimado and Classified staff representative Pat Murray provided a report on leadership and training development programs for staff.

Lastimado

Vice Chancellor Rearic stated wireless microphones are available for the staff table at future Board meetings.

Rearic

Associated Vice Chancellor Intergovernmental Relations, Economic Development & Public Information Quittner reported it is unknown when there will be a State budget.

Quittner

The Chancellor announced the *Calendar of Events* was distributed.

Calendar of Events

**Development of Consent Calendar**

**Dev. of Consent Cal**

Items 202 and 304 were pulled for discussion.

**Adoption of Consent Calendar**

**Adopt Consent Cal**

On the motion of Members Alexander/Weeks, with a unanimous vote of 5-0, the Board approved the Consent Calendar, which included:

**Operations**

**Operations**

**Board Self-Evaluation Board Policy and Administrative Procedure**—Accepted revisions to board policy BP 2745 Board Self-Evaluation, and approved the new administrative procedure AP 2745 Board Self-Evaluation, as recommended by the Chancellor. Please refer to item 201, attached to the agenda, and which is made a part of these minutes.

Board Self-Evaluation  
Board Policy and  
Administrative  
Procedure

**Student Discipline Procedures**—Accepted revisions to the Student Discipline Procedures, as recommended by the Chancellor. Please refer to item 203, attached to the agenda, and which is made a part of these minutes.

Student Discipline  
Procedures

**Citizens’ Bond Oversight Committee**—Authorized the appointment of Brittanie Martinez and Pat Ardilla to fill vacancies on the Citizens’ Bond Oversight Committee, and extended the terms of current Citizens’ Bond Oversight Committee members Karen Lanning and Clifford Diamond, as recommended by the Chancellor. Please refer to item 204, attached to the agenda, and which is made a part of these minutes.

Citizens’ Bond  
Oversight Committee

**Budget and Finance**

**Budget and Finance**

**Budget Status and Requested Changes**—Accepted a report on the current budget status, and granted authority to the Chancellor to approve budget changes. There are no actions to report. Please refer to item 301, attached to the agenda, and which is made a part of these minutes.

Budget Status and  
Requested Changes

**Budget Revisions**—Accepted revenues, new grants, and revisions to the working budget, and granted authority to the Chancellor to budget these funds. There are no actions to report. Please refer to item 302, attached to the agenda, and which is made a part of these minutes.

Budget Revisions

**Purchase Orders and Warrants**—Ratified the action of the Chancellor in approving purchase orders and warrants issued during the month of June 2008, and granted authority to execute appropriate documents. Please refer to item 303, attached to the agenda, and which is made a part of these minutes.

Purchase Orders and  
Warrants

**Donations**—Granted authority to the Chancellor to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District. Please refer to item 305, attached to the agenda, and which is made a part of these minutes.

Donations

**Resolution 09-001 California Department of Education General Child Care Grant, Grossmont College and Cuyamaca College Child Development Centers**—Adopted Resolution 09-001 California Department of Education General Child Care Grant, Grossmont College and Cuyamaca College Child Development Centers, certifying approval to enter into a Child Development Contract with the California Department of Education for the purpose of providing child care and development services at the Grossmont College and Cuyamaca College Child Care Centers, and authorizing designated personnel to sign contract documents for fiscal year 2008-2009, as recommended by the Chancellor. Please refer to item 306, attached to the agenda, and which is made a part of these minutes.

Resolution 09-001  
California Department  
of Education General  
Child Care Grant,  
Grossmont College and  
Cuyamaca College  
Child Development  
Centers

**Resolution 09-002 Proposition 4, Gann Limit**—Adopted Resolution 09-002 *Proposition 4*, Gann Limit, setting the Grossmont-Cuyamaca Community College District's 2008-2009 appropriations limit at \$128,349,061, as recommended by the Chancellor. Please refer to item 307, attached to the agenda, and which is made a part of these minutes.

Resolution 09-002  
*Proposition 4*, Gann  
Limit

**Annual Declaration of Surplus Property**—Granted authority to the Chancellor to declare personal property as surplus to the needs of the District, and authorized the Chancellor to dispose of personal property by donation to another public institution, trade-in on purchase of new property, sealed bid sale, public auction, private sale, or in the local sanitary landfill. Please refer to item 308, attached to the agenda, and which is made a part of these minutes.

Annual Declaration of  
Surplus Property

**Out-of-Country Travel to Guadalajara , Mexico**—Granted authority to the Chancellor to authorize: a) Offering a five-week, intensive Spanish language program in Guadalajara, Mexico, during the summer session 2009 (July 6–August 10, 2009); b) Granting the appropriate unit credits for Spanish language courses listed in the Cuyamaca College catalog; and c) Appointing Ezequiel Cárdenas, Cuyamaca College Foreign Language Instructor, to serve as the Director of this program, conditional upon clearance for safe travel by the U.S. Department of State. Please refer to item 309, attached to the agenda, and which is made a part of these minutes.

Out-of-Country Travel to  
Guadalajara , Mexico

**Out-of-Country Travel to Florence, Italy**—Granted authority to the Chancellor to authorize Peter Utgaard, History Instructor, Cuyamaca College, and Marion de Koning, Art History Instructor, Grossmont College, to teach for the San Diego and Imperial Counties Community Colleges Association Study Abroad Program; and travel to Florence, Italy, for the period of February 5–May 4, 2009, conditional upon clearance for safe travel by the U.S. Department of State. Please refer to item 310, attached to the agenda, and which is made a part of these minutes.

Out-of-Country Travel to  
Florence, Italy

**Supplies, Equipment, and Services**

**Supplies, Equip, & Svc**

**RFP B08.091 Performance of Audit Services; Ratification of Award**—Ratified the action of the Chancellor in awarding RFP B08.091 Performance of Audit Services, to Nigro, Nigro & White for the District and Pension Eligible Alternative Retirement Plan audits, and Vicenti, Lloyd & Stutzman for the *Proposition R* Bond Fund audits. Please refer to item 351, attached to the agenda, and which is made a part of these minutes.

RFP B08.091  
Performance of Audit  
Services; Ratification of  
Award

**Bid B08.059 Cuyamaca College Purchase and Installation of Microscopes; Ratification of Award**—Ratified the action of the Chancellor in awarding Bid B08.059 Cuyamaca College Purchase and Installation of Microscopes, to McBain Instruments, the lowest responsive bidder meeting all terms, conditions, and specifications. Please refer to item 352, attached to the agenda, and which is made a part of these minutes.

Bid B08.059 CC  
Purchase and  
Installation of  
Microscopes;  
Ratification of Award

**Bid B09.001 Grossmont College Temporary Shuttle Service; Permission to Award**—Granted authority to the Chancellor to: a) Award Bid B09.001 Grossmont College Temporary Shuttle Service, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. Please refer to item 353, attached to the agenda, and which is made a part of these minutes.

Bid B09.001 GC  
Temporary Shuttle  
Service; Permission to  
Award

**Public Works Projects**

**Bid B08.016 Grossmont College Parking Structure Phase Two; Ratification of Award**—Ratified the action of the Chancellor in awarding Bid B08.016 Grossmont College Parking Structure Phase Two, to McCarthy Building Companies, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications. Please refer to item 401, attached to the agenda, and which is made a part of these minutes.

**Bid B08.024 Grossmont College Accessibility Ramp and Fire Lane Expansion; Ratification of Award**—Ratified the action of the Chancellor in awarding Bid B08.024 Grossmont College Accessibility Ramp and Fire Lane Expansion, to Fordyce Construction, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications. Please refer to item 402, attached to the agenda, and which is made a part of these minutes.

**Bid B08.025 Grossmont College Exercise Science/Wellness Complex Metal Roofing; Ratification of Award**—Ratified the action of the Chancellor in awarding Bid B08.025 Grossmont College Exercise Science/Wellness Complex Metal Roofing, to Chambers Inc., dba Roof Construction, the lowest responsive bidder meeting all terms, conditions, and specifications. Please refer to item 403, attached to the agenda, and which is made a part of these minutes.

**Bid B08.031 Grossmont College Digital Arts and Sculptural Arts Buildings, Air Compressor for Fluidizer Bed; Notice of Completion and Release of Retention**—Granted authority to the Chancellor to: a) File a Notice of Completion for Bid B08.031 Grossmont College Digital Arts and Sculptural Arts Buildings, Air Compressor for Fluidizer Bed, with Fordyce Construction, Inc.; and b) Release retention as allowed in the contract documents. Please refer to item 404, attached to the agenda, and which is made a part of these minutes.

**Bid B08.039 and B08.041 Grossmont College Health/Physical Sciences Complex; Ratification of Award**—Ratify the action of the Chancellor in awarding Grossmont College Health/Physical Sciences Complex Bids B08.039 Hazardous Materials Abatement/Demolition, to Miller Environmental, Inc., and B08.041 Site Utilities, to Underground Utilities, Inc., the lowest responsive bidders meeting all terms, conditions, and specifications. Please refer to item 405, attached to the agenda, and which is made a part of these minutes.

**Bid B08.040 Grossmont College Health/Physical Sciences Complex; Reject All Bids and Re-Bid**—Granted authority to the Chancellor to: a) Reject all bids received for Grossmont College Health/Physical Sciences Complex Bid B08.040 Earthwork; and b) Re-bid with revised license requirements. Please refer to item 406, attached to the agenda, and which is made a part of these minutes.

**Bids B08.094 and B08.096 Cuyamaca College Trailer Retrofit and Relocation Project Phase One and Phase Two; Permission to Award**—Granted authority to the Chancellor to: a) Award Bids B08.094 and B08.096, Cuyamaca College Trailer Retrofit and Relocation Project Phase One and Phase Two, to the lowest responsive bidders meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. Please refer to item 407, attached to the agenda, and which is made a part of these minutes.

**Bid B08.095 Cuyamaca College Water and Wastewater Technologies Upgrade Project; Permission to Award**—Granted authority to the Chancellor to: a) Award Bid B08.095 Cuyamaca College Water and Wastewater Technologies Upgrade Project, to the lowest responsive bidder meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board at the next meeting following the bid opening. Please refer to item 408, attached to the agenda, and which is made a part of these minutes.

**Bid C7706 Cuyamaca College Door Replacement; Notice of Completion and Release of Retention**—Granted authority to the Chancellor to: a) File a Notice of Completion for Bid C7706 Cuyamaca College Door Replacement, with Johnson, Barnes & Finch, Inc.; and b) Release retention as allowed in the contract documents. Please refer to item 409, attached to the agenda, and which is made a part of these minutes.

**Public Works Projects**

Bid B08.016 GC  
Parking Structure Phase  
Two; Ratification of  
Award

Bid B08.024 GC  
Accessibility Ramp and  
Fire Lane Expansion;  
Ratification of Award

Bid B08.025 GC  
Exercise  
Science/Wellness  
Complex Metal Roofing;  
Ratification of Award

Bid B08.031 GC Digital  
Arts and Sculptural Arts  
Buildings, Air  
Compressor for  
Fluidizer Bed; Notice of  
Completion and  
Release of Retention

Bid B08.039 and  
B08.041 GC  
Health/Physical  
Sciences Complex;  
Ratification of Award

Bid B08.040 GC  
Health/Physical  
Sciences Complex;  
Reject All Bids and Re-  
Bid

Bids B08.094 and  
B08.096 CC Trailer  
Retrofit and Relocation  
Project Phase One and  
Phase Two; Permission  
to Award

Bid B08.095 CC Water  
and Wastewater  
Technologies Upgrade  
Project; Permission to  
Award

Bid C7706 CC Door  
Replacement; Notice of  
Completion and  
Release of Retention

## Personnel

**Personnel Actions**—Ratified the action of the Chancellor in approving classified and academic personnel actions during the period of June 17, 2008, through July 14, 2008. Please refer to item 501, attached to the agenda, and which is made a part of these minutes.

**Short-Term Hourly Assignments**—Approved short-term temporary, non-academic assignments, and certified ending dates, as recommended by the Chancellor. Please refer to item 502, attached to the agenda, and which is made a part of these minutes.

**Cost-of-Living Adjustment Salary Increase for District Cabinet-Level Administrators and College Vice Presidents**—Approved a 3% cost-of-living adjustment salary increase for District cabinet-level administrators and college vice presidents, effective July 1, 2007, as recommended by the Chancellor. Please refer to item 503, attached to the agenda, and which is made a part of these minutes.

**Ratification of Appointment Interim President Cuyamaca College**—Ratified the action of the Chancellor in appointing the Interim President Cuyamaca College. Please refer to item 504, attached to the agenda, and which is made a part of these minutes.

**Ratification of Employment Contract Interim President Cuyamaca College**—Ratified the 2008-2009 (or until such time as a new college president is selected and appointed) employment contract and the 2008-2009 compensation package for the Interim President Cuyamaca College. Please refer to item 505, attached to the agenda, and which is made a part of these minutes.

## First Reading

**District Response to the 2007-2008 Grand Jury Report**—Considered the Grossmont-Cuyamaca Community College District response to the 2007-2008 Grand Jury recommendations, as presented by the Chancellor. Please refer to item 601, attached to the agenda, and which is made a part of these minutes. *Trustee Garrett* commented on the Board review, process, and timeline.

## Information

**Status Report—Board Assignments** Please refer to item 651, attached to the agenda, and which is made a part of these minutes.

**Administrative Procedures Update**—Considered new administrative procedures AP 2515 Participation in Local Decision Making—Staff; AP 3840 Children on Campus; and AP 6620 Naming of Facilities, as presented by the Chancellor. Please refer to item 652, attached to the agenda, and which is made a part of these minutes.

**Quarterly Program Management Report**—Considered Gafcon's *Quarterly Program Management Report* for the quarter ended June 30, 2008, as presented by the Chancellor. Please refer to item 653, attached to the agenda, and which is made a part of these minutes.

## Items Pulled from Consent Calendar for Discussion

**Board Policy Update** *pulled by Trustee Caruthers* concerning BP 7111 College President Selection, to recommend full Board involvement in the final candidate interviews. Upon motion of Caruthers/Alexander, with a vote of 5-0, the Board approved the policy with a revision to remove verbiage "or a Governing Board committee." Please refer to item 202, attached to the agenda, and which is made a part of these minutes.

**Ratification of Signatures on Agreements** *pulled by Trustee Alexander* concerning Attachment A5, C.4., to express disapproval of discretionary changes that resulted in increased costs. On motion of Alexander/Barr, with a vote of 5-0, the item was approved. Please refer to item 304, attached to the agenda, and which is made a part of these minutes.

## **Personnel**

Personnel Actions

Short-Term Hourly Assignments

Cost-of-Living Adjustment Salary Increase for Cabinet-Level Administrators and College VPs

Ratification of Appointment Interim President CC

Ratification of Employment Contract Interim President CC

## **First Reading**

District Response to the 2007-2008 Grand Jury Report

## **Information**

Board Assignments

Administrative Procedures Update

Quarterly Program Management Report

## **Items Pulled**

Board Policy Update approved with revision to BP 7111

Ratification of Signatures on Agreements, approved

**Staff Communication**

Classified Senate representative Pat Murray and California School Employees Association President Jan Recktenwald presented staff reports.

**Adjournment**

Board President Garrett adjourned the meeting at 7:30 p.m.

**Staff Communication**

**Adjournment**

**Respectfully submitted,**

**Approved by the Governing Board August 19, 2008**

Omero Suarez, Ph.D.  
Chancellor and  
Secretary to the Governing Board

Bill Garrett  
Board President

Jennifer Danks  
Recording Secretary