



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

**GOVERNING BOARD MINUTES
OF THE REGULAR AND ORGANIZATIONAL MEETING
Tuesday, December 9, 2008**

The regular meeting of the Governing Board of the Grossmont-Cuyamaca Community College District was held on Tuesday, December 9, 2008, at 5:30 p.m., in the Griffin Gate, Grossmont College, 8800 Grossmont College Drive, El Cajon, California.

Members Present: Trustees Alexander, Barr, Garrett, Rosinski, and Weeks; and Student Trustees Lewis and Taylor

Members Absent: None

Others Present: Chancellor Suarez, President Cooke and Interim President Chiriboga, Vice Chancellors Lastimado and Rearic, District and college administrators, members of the staff, students, District legal counsel Timothy Garfield, Esq. and Jack Sleeth, Esq., and interested citizens.

Call to Order

Board President Garrett called the meeting to order at 5:30 p.m.

Oath of Office

Board Vice President Weeks administered the oath of office to Trustee Garrett, who was re-elected to a four-year term. Board President Garrett administered the oath of office to Trustee Mary Kay Rosinski, who was elected to her first four-year term.

Public Comment

United Faculty President Zoe Close provided public notice of the bargaining proposal to negotiate for 2008/09 and for the renewal of the United Faculty agreement for 2009-2012.

Adjourn to Closed Session

Board President Garrett adjourned the open session at 5:30 p.m., and the Board met in closed session until 6:32 p.m., in the Associated Students of Grossmont College (ASGC) Board Room, pursuant to Government Code Section 54956.9 to confer with legal counsel regarding three cases of pending litigation: Agosto v. GCCCD, Cliffe v. GCCCD, and Mapes v. GCCCD; Section 54957.6 to confer with the District Chief Negotiator regarding bargaining matters concerning United Faculty, California School Employees Association (CSEA), Administrators' Association, and confidential administrators and staff, including a comparative study of salary and benefits.

Reconvene in Open Session

Board President Garrett reconvened the open session at 6:39 p.m.

Announcement of Closed Session Action(s)

Board President Garrett announced the Board gave instructions to legal counsel on various cases.

Ceremonial Oath of Office

Board Vice President Weeks administered a ceremonial oath of office to Trustee Garrett, and Board President Garrett administered a ceremonial oath of office to Trustee Rosinski.

Public Presentations

There were no public presentations.

Call to Order

Oath of Office

Garrett and Rosinski

Public Comment

Closed Session

Open Session

**Closed Session
Announcements**

Ceremonial Oaths

Public Presentations

Changes to Docket of Business

Chancellor Suarez announced a revision to Docket Item 304, Attachment A-7, that was distributed and that Docket Item 402 was pulled from the Docket of Business.

Approval of Minutes

On motion of Members Alexander/Barr with a vote of 4-0-1, (Rosinski abstained) the Board approved the November 18, 2008, regular, meeting minutes as presented.

Report of the Board President

Board President Garrett expressed gratitude to the voters of East County for his re-election to the Board and to his wife, Judy for her support. He thanked the colleges for the opportunity to attend events and meetings, and expressed his commitment to continue advocating for the colleges. He reported Chancellor candidate interviews would be conducted on December 10 and 11, 2008.

Reports of the Governing Board

Governing Board Members, the Chancellor, faculty, administrators, staff, and students extended a warm welcome and congratulations to Board Trustees Garrett and Rosinski and expressed holiday greetings.

Trustee Alexander enjoyed the East County Economical Development Council's Support Education and Economic Development committee visit to the Grossmont College Nursing Simulation Lab.

Trustee Barr attended and enjoyed the Cuyamaca College Holiday Celebration and looks forward to meeting the Chancellor candidates.

Trustee Rosinski expressed how honored she was to be a trustee for the District and appreciation to staff for the orientation meetings, tours, and communications.

Cuyamaca College Student Trustee Taylor and Grossmont College Student Trustee Lewis reported on student activities and events.

Report of the Chancellor

Chancellor Suarez provided an update on Districtwide preparedness to ban smoking and other tobacco use effective January 1, 2009, pursuant to the Board policy.

Interim Senior Director Information Systems Henry Eimstad provided a District Technology Report highlighting the status and plans for instructional technology, administrative systems, and technology infrastructure and support services.

The Presidents' Reports were distributed.

Grossmont College President Cooke reported on the status of off-site parking, recommendations of the Accreditation Commission (report distributed), asking the college to make more progress on diversity in hiring. She also reported on and campus activities.

Interim Cuyamaca College President Chiriboga provided an update on campus concerts highlighting the Kruger Brothers' concert and educational seminar, the business summit, and other campus events.

Vice Chancellor Lastimado said a demonstration of the new on-line Human Resources software, PeopleAdmin, is tentatively scheduled for the January 2009 Board meeting. He reported a tentative agreement for 2007/08 has been reached between the California School Employees Association, Chapter 707, and the District, which will be brought to the Board in January.

Vice Chancellor Business Services Rearic provided a budget update and reported on Districtwide efforts to develop core values, budget priorities, and reduction strategies, for presentation to the Board by February. She reported on the five clean, unqualified District audits, for the District, foundations, auxiliary, Prop R Building Fund, and Pension Eligible Alternative Retirement Plan, and introduced District auditors from Nigro, Nigro & White.

Considering the budget, Trustee Weeks inquired if in view of the District's travel freeze whether Board Members should travel to the legislative meetings in Sacramento and Washington, D.C. Trustee Alexander expressed concern about losing the opportunity for impact by Board Members. Chancellor Suarez encouraged Board Members to consider

Changes to Docket

304 and 402

Minutes

11/18/08 reg minutes approved

Rpt of Bd President

Rpts of the Board

Alexander

Barr

Rosinski

Lewis and Taylor

Report of Chancellor

Preparations to ban smoking/tobacco use

District Technology Report

Presidents' Rpts

Cooke

Chiriboga

Lastimado

Rearic

Travel by Board Members

the cost of travel versus saving District resources.

Chancellor Suarez and Associate Vice Chancellor Intergovernmental Relations, Economic Development, and Public Information Quittner distributed copies of a new report to the community covering a five-year period of District activities and long-term vision. She also reported on a visit by 17 State legislature support staff working on the *Legislative Education Project for Postsecondary Education*.

The Chancellor announced the *Calendar of Events* was distributed.

Development of Consent Calendar

Items 201, 202, 203, 204, 206, 403, and 655 were pulled for discussion.

Items Pulled for Discussion

Election of President, Vice President, and Clerk of Governing Board for 2009 *pulled by Trustee Garrett* for nominations. Trustee Barr nominated the current 2008 Board officers to be the 2009 Board officers. On motion of Barr/Alexander, with a unanimous vote of 5-0, Trustee Garrett was elected President, Trustee Weeks was elected Vice President, and Trustee Barr was elected Clerk of the Board for 2009. Please refer to items 201, 202, and 203 attached to the docket and made a part of these minutes.

Board President Garrett Continued Chairing the Meeting

Board President Garrett expressed thanks and appreciation for the opportunity to serve as the 2009 Board President, and continued chairing the meeting.

Board Vice President Weeks presented a gavel plaque as a tribute to Board President Garrett for his service as the 2008 Board president.

Adoption of Consent Calendar

On the motion of Members Barr/Rosinski, with a unanimous vote of 5-0, the Board approved the Consent Calendar, which included:

Operations

GCCCD Auxiliary Bylaws: Amend Board Membership—Granted authority to the Chancellor to amend the board membership section of the Bylaws of the GCCCD Auxiliary, as recommended and approved by the Grossmont-Cuyamaca Community College District Auxiliary Board of Directors. Please refer to item 205 attached to the docket and made a part of these minutes.

Budget and Finance

Budget Status and Requested Changes—Accepted a report on the current budget status, and granted authority to the Chancellor to approve budget changes. Please refer to item 301 attached to the docket and made a part of these minutes.

Budget Revisions—Accepted revenues, new grants, and revisions to the working budget, and granted authority to the Chancellor to budget these funds. Please refer to item 302 attached to the docket and made a part of these minutes.

Purchase Orders and Warrants—Ratified the action of the Chancellor in approving purchase orders and warrants issued during the month of November 2008, and granted authority to execute appropriate documents. Please refer to item 303 attached to the docket and made a part of these minutes.

Ratification of Signatures on Agreements—Ratified the action of the Chancellor in signing agreements, and granted authority to accept, budget, and spend any proceeds therefrom. Please refer to item 304 attached to the docket and made a part of these minutes.

Donations—Granted authority to the Chancellor to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District. Please refer to item 305 attached to the docket and made a part of these minutes.

Resolution 09-008 Grossmont-Cuyamaca Community College District Pension Eligible Alternative Retirement Plan Update—Adopted Resolution 09-008 approving the amended Grossmont-Cuyamaca Community College District Pension Eligible Alternative Retirement Plan, as recommended by the Chancellor. Please refer to item 306 attached to the docket and made a part of these minutes.

Quittner

Calendar of Events

Dev. of Consent Cal

Items pulled

Items Pulled

2009 Board Officers
Garrett-President,
Weeks-Vice President,
Barr-Clerk

Garrett chairs

**Adoption of Consent
Calendar**

Operations

GCCCD Auxiliary
Bylaws: Amend Board
Membership

Budget and Finance

Budget Status and
Requested Changes

Budget Revisions

Purchase Orders and
Warrants

Ratification of
Signatures on
Agreements

Donations

Resolution 09-008
GCCCD Pension
Eligible Alternative
Retirement Plan Update

Supplies, Equipment, and Services

Fall Semester 2009 Study Abroad Program in Paris, France; Ratification of Award— Ratified the action of the Chancellor in awarding Bid B08.092 Fall Semester 2009 Study Abroad Program in Paris, France, to Leonardo World, the lowest responsive bidder meeting all terms, conditions, and specifications. Please refer to item 351 attached to the docket and made a part of these minutes.

Printing of College Catalogs; Permission to Award—Granted authority to the Chancellor to: a) Award Bid B09.035 Printing of College Catalogs, to the lowest responsive bidder(s) meeting terms, conditions, and specifications; and b) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening. Please refer to item 352 attached to the docket and made a part of these minutes.

Public Works Projects

Grossmont College Exercise Science/Wellness Complex, Metal Roofing; Notice of Completion and Release of Retention—Granted authority to the Chancellor to: a) File a Notice of Completion for Bid B08.025 Grossmont College Exercise Science/Wellness Complex, Metal Roofing, with Chambers Inc., dba Roof Construction; and b) Release retention as allowed in the contract documents. Please refer to item 401 attached to the docket and made a part of these minutes.

Grossmont College Exercise Science/Wellness Complex Renovation and Extended Opportunity Programs and Services Expansion; Notice of Completion and Release of Retention—Granted authority to the Chancellor to: a) File a Notice of Completion for Bid C7463 Grossmont College Exercise Science/Wellness Complex Renovation and Extended Opportunity Programs and Services Expansion, with Solpac Construction Inc., dba Soltek Pacific Construction, Inc.; and b) Release retention as allowed in the contract documents. Please refer to item 402 attached to the docket and made a part of these minutes.

Grossmont College Health/Physical Sciences Complex; Ratification of Award— Ratified the action of the Chancellor in awarding the Grossmont College Health/Physical Sciences Complex Bids: B08.050 Flooring, to SCS Flooring Systems; B09.017 Earthwork and Shoring, to Mountain Movers Engineering Contractors, Inc.; B09.018 Concrete, to Minegar Contracting, Inc.; B09.019 Masonry, to Progressive Investments, dba Modern Masonry; B09.020 Finish Carpentry/ Casework, to Lozano Caseworks, Inc.; B09.021 Doors, Frames and Hardware, to Solpac Construction Inc., dba Soltek Pacific Construction Co.; B09.022 Specialties and Audiometric Room, to Inland Building Construction Co., Inc.; B09.023 Hydraulic Elevators, to Mitsubishi Electric & Electronics USA, Inc.; and B09.024 Plumbing, to Interpipe Contracting, Inc., the lowest responsive bidders meeting all terms, conditions, and specifications. Please refer to item 404 attached to the docket and made a part of these minutes.

Cuyamaca College F Building Restrooms Upgrade; Ratification of Award—Ratified the action of the Chancellor in awarding Bid B08.029 Cuyamaca College F Building Restrooms Upgrade, to Whitaker Construction, the lowest responsive bidder meeting all terms, conditions, and specifications. Please refer to item 405 attached to the docket and made a part of these minutes.

Personnel

Personnel Actions—Ratified the action of the Chancellor in approving classified and academic personnel actions during the period of November 18, 2008, to December 8, 2008. Please refer to item 501 attached to the docket and made a part of these minutes.

Short-Term Hourly Assignments—Approved short-term temporary, non-academic assignments, and certified ending dates, as recommended by the Chancellor. Please refer to item 502, attached to the docket and made a part of these minutes.

Information

Status Report—Board Assignments The Board considered this item. Please refer to item 651 attached to the docket and made a part of these minutes.

Supplies, Equip, & Svc

Fall Semester 2009
Study Abroad Program
in Paris, France;
Ratification of Award

Printing of College
Catalogs; Permission to
Award

Public Works Projects

GC Exercise
Science/Wellness
Complex, Metal
Roofing; Notice of
Completion and
Release of Retention

GC Exercise
Science/Wellness
Complex Renovation
and EOPS Expansion;
Notice of Completion
and Release of
Retention

GC Health/Physical
Sciences Complex;
Ratification of Award

CCF Building
Restrooms Upgrade;
Ratification of Award

Personnel

Personnel Actions

Short-Term Hourly
Assignments

Information

Board Assignments

2007-2008 District Audit Report—The Board considered the 2007-2008 Grossmont-Cuyamaca Community College District audit report, as presented by the Chancellor. Please refer to item 652 attached to the docket and made a part of these minutes.

2007-2008 District Audit Report

2007-2008 Auxiliary and Foundations Audit Reports—The Board considered the 2007-2008 Grossmont-Cuyamaca Community College District Auxiliary Organization, Grossmont College Foundation, and Cuyamaca College Foundation audit reports, as presented by the Chancellor. Please refer to item 653 attached to the docket and made a part of these minutes.

2007-2008 Auxiliary and Foundations Audit Reports

2007-2008 Pension Eligible Alternative Retirement Plan Audit Report—The Board considered the 2007-2008 Grossmont-Cuyamaca Community College District Pension Eligible Alternative Retirement Plan audit report, as presented by the Chancellor. Please refer to item 654 attached to the docket and made a part of these minutes.

2007-2008 Pension Eligible Alternative Retirement Plan Audit Report

Items Pulled from Consent Calendar for Discussion

Items Pulled

Set the Time, Frequency, and Place of Year 2009 Regular Governing Board Meetings *pulled by Trustee Weeks* to request that the January meeting be moved to January 13. Trustee Garrett requested that the October meeting be moved to October 13. And Trustee Alexander requested that the December meeting be moved to December 15. After discussion, on motion of Members Alexander/Weeks, the Governing Board unanimously approved the meeting schedule with the changes. Please refer to item 204 attached to the docket and made a part of these minutes.

Set the Time, Frequency, and Place of Year 2009 Regular Governing Board Meetings

Board Policy Update *pulled by Trustee Weeks* to request timely presentation to the Board of administrative procedures. Trustee Barr asked about the contents of AP 4250 Probation, Disqualification, and Readmission. After discussion, on motion of Members Weeks/Barr, with a unanimous vote of 5-0, approved the item. Please refer to item 206 attached to the docket and made a part of these minutes.

Board Policy Update

Grossmont College Fine Arts Modernization/Remodel; Architectural Services Agreement *pulled by Trustee Alexander* to comment that the policy for hiring an architect was not adhered to because Board Members were not offered the opportunity to attend the interviews, and that should it occur again, he would not approve the item. After discussion, on motion of Members Alexander/Barr, with a unanimous vote of 5-0, the item was approved. Please refer to item 403 attached to the docket and made a part of these minutes.

GC Fine Arts Modernization/Remodel Architectural Services Agreement

Administrative Procedure Update *pulled by Trustee Rosinski* concerning AP 6700 Civic Center and Other Facilities Use, to commend those who developed the plan to offer District facilities to the community. Please refer to item 655 attached to the docket and made a part of these minutes.

Administrative Procedure Update

Staff Communication

Staff Communication

Classified Senate President Debi Miller and California School Employees Association, Chapter 707, President Jan Recktenwald presented staff reports or comments.

Adjournment

Adjournment

Board President Garrett adjourned the meeting at 7:48 p.m.

Respectfully submitted,

Approved by the Governing Board
January 13, 2009

Omero Suarez, Ph.D.
Chancellor and
Secretary to the Governing Board

Bill Garrett
Board President

Jennifer Danks
Recording Secretary