



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

GOVERNING BOARD
MINUTES OF THE REGULAR MEETING
Tuesday, September 19, 2006

The regular meeting of the Governing Board of the Grossmont-Cuyamaca Community College District was held on Tuesday, September 19, 2006, at 5:30 p.m., in the Heritage of the Americas Museum, 900 Rancho San Diego Parkway, El Cajon, California.

Members Present: Trustees Alexander, Caruthers, and Weeks; and Student Trustees Ardilla and Keyes

Members Absent: Trustee Garrett

Others Present: President Perri and Interim President Colli, Vice Chancellors Austin and Lastimado, district and college administrators, members of the staff, students, press, and interested citizens.

Call to Order

Board President Deanna Weeks called the meeting to order at 5:43 p.m.

Adjourn to Closed Session

Weeks adjourned the open session at 5:43 p.m., and the Board met in closed session from 5:43 p.m. until 6:31 p.m. in the Library of the Heritage of the Americas Museum, pursuant to Government Code Section 54954.5 to receive an update on potential real estate transaction: Gleich property; Section 54956.9 to confer with legal counsel on a case of pending litigation: County of San Diego v. Grossmont-Cuyamaca Community College District; Section 54957.6 to confer with the District Chief Negotiator regarding United Faculty and the 2005/06 Tentative Agreement; California School Employees Association (CSEA), and Administrators' Association matters.

Reconvene in Open Session/Announcement of Closed Session Action(s)

Board President Weeks reconvened the open session at 6:31 p.m. and announced there were no closed session actions to report.

Approval of Minutes

On the motion of Members Alexander/Caruthers, with a vote of 3-0 (Garrett absent), the Board approved as presented the minutes of the August 8, 2006, special, and August 15, 2006, regular, meetings.

Action was postponed on the August 17, 2006, special, meeting Minutes.

Call for Removal of Items from/Changes to Docket of Business

Vice Chancellor Business Services Austin announced the following changes to the Docket of Business:

- Item 201—Board Policy Updates, a revision to the proposal statement to delete reference to BP 2725 on the Docket of Business was distributed.
- Item 202—Trustee Absence, pulled from the Docket of Business pending action by a fuller Board.
- Item 652—Institutional Memberships, pulled from the Docket of Business pending further review.
- Minutes—August 15, 2006, regular, meeting, revision to page 3, distributed.

Call to order

Closed session

Open session

Minutes

08/08/06 special meeting, approved

08/15/06 regular meeting, approved

08/17/06 special meeting, action postponed

Changes to Docket

Item 201 handout

Item 202 postponed

Item 652 pulled

8/15/06 Minutes handout

Report of the Board President

Trustee Weeks attended numerous meetings and events at both colleges including the *On Course I Workshop* and the Cuyamaca College Student Center Topping Off Ceremony and signed the beam.

Reports of the Governing Board

Trustee Caruthers commented on the lack of notification concerning placement on a witness list in advance of subpoena.

Trustee Alexander attended a topping off ceremony at Cuyamaca College, adding that the Student Center Building is a great addition to East County.

Cuyamaca College Student Trustee Ardilla reported on "The First Fifteen Hours-Celebrating Students" and the first College Hour. He attended the American Student Government Association's National Student Government Summit in Washington, D.C.

Grossmont College Student Trustee Keyes thanked the Board for the pool table in the Student Center and the newly remodeled 500-Building bathroom.

Report of the Chancellor

Vice Chancellor Business Services Austin announced, that Trustee Garrett and Chancellor Suarez were absent due to medical reasons.

California School Employees Association Chapter 707 President Sandy Beasley announced that the Chapter received the statewide "Most Progressed Chapter Award" for participation in CSEA's Membership Unity Program (MUP). A plaque presentation was made to the winning CSEA team of Martin DuBord, Kasi Althaus, Nancy Asbury, Yvonne Reid-Hairston, and Sandy Beasley.

State CSEA Public Relations Committee representative Katy Kellers presented CSEA newsletter editor Deanna Thompson with the "Golden Pen Award" for the "Inside Scoop."

Cuyamaca College Accreditation Committee co-chairs Michael Wangler and Cristina Chiriboga reported all sections are in draft form, planning agendas are targeted for fall 2006, with college review and approval expected in spring 2007.

Grossmont College Accreditation Committee co-chairs Chuck Passentino and Bonnie Price reported nine teams are focused on the standards, a Style Guide has been created, and a website developed to assist with the work. The committee expects the first campus review in December, with a draft posted to the website by January 31, 2007, and receipt by the Board in late spring.

Cuyamaca College Vice President Instruction Cristina Chiriboga and Vice President Student Development & Services Joseph Marron introduced new faculty members Kimberly Dudzik, Biology Instructor, and Cindy Morrin, Personal Development Counselor.

Cuyamaca College Vice President Instruction Cristina Chiriboga, Maria Mendoza-Bautista, Title III Federal Grant Project Activity Director, and Jan Ford, Math Instructor, reported on the highlights of the "On Course I Workshop."

Cuyamaca College President Perri and Grossmont College Interim President Colli reported on campus events.

College Interim President Colli announced that the County Board of Supervisors declared, "today is Laura Burger Day" and presented an honorary plaque to Laura Burger, Grossmont College Exercise Science Instructor, for heroic actions taken to help a person in need.

Grossmont College Interim President Colli introduced new college administrators, including John Colson, Interim Vice President Student Services, Kendra Jeffcoat, Interim Associate Dean Student Affairs, and Cynthia Shields, Interim Associate Dean EOPS/CalWORKS.

Associate Vice Chancellor Business Services Sue Rearic reported on the Districtwide Strategic Planning & Budget Committee Workshop for the Adoption Budget.

Rpt Board President

Trustee Weeks

Reports of the Board

Trustee Caruthers

Trustee Alexander

Student Trustee Ardilla

Student Trustee Keyes

Report of Chancellor

Austin representing Suarez

CSEA MUP Award and team plaque presentation

"Golden Pen Award" to Deanna Thompson

CC Accreditation Committee progress report

GC Accreditation Committee progress report

CC introduction of new faculty

CC *On Course I Workshop* report

Presidents reports

Plaque presentation Laura Burger

GC introduction of new administrators

Rearic

Vice Chancellor Human Resources & Labor Relations Ben Lastimado announced that the Human Resources Department distributed its first HR Quarterly newsletter and hosted a successful Job Fair in September.

Lastimado

Director Risk Management Bob Eygenhuysen and Interim Associate Vice Chancellor Districtwide Academic, Student, Planning and Research Services Bob Hertel provided a report on the smoking survey results, which revealed support for designated smoking areas and a smoke-free campus. The Smoking Task Force recommendation will be reviewed through the shared governance process, with a recommendation expected to the Board by the end of the fall semester.

Eygenhuysen Smoking survey report

Sr. Director Intergovernmental Relations, Economic Development & Public Information Dana Quittner provided a legislative report stating that bills going to the Governor and priorities on utility legislation are being monitored.

Quittner's Report

Vice Chancellor Business Services Austin announced the Calendar of Events was distributed.

Calendar of events

Development of Consent Calendar

Consent Calendar

Item Pulled 304—Ratification of Signatures on Agreements, *pulled by Trustee Alexander* for discussion. On motion of Alexander/Caruthers, with a vote of 3-0 (Garrett absent), the Board voted to approve Item 304, excluding proposed contract A.4, Benefit and Risk Management Services, on Attachment A1, which was excluded pending further review.

Excluding A.4, on Attachment A, **Item 304**, passed on motion of Alexander/Caruthers, with a vote of 3-0

Item 503—2005-2006 Tentative Agreement between United Faculty and Grossmont-Cuyamaca Community College District, *pulled by Trustee Weeks* for comment. United Faculty President Zoe Close expressed her happiness that negotiations are complete and stated that faculty Districtwide is pleased with the agreement, with an almost unanimous vote. Trustee Weeks stated the agreement addresses the Board's priorities to increase the full-time/part-time ratio, salaries, and compensation for part-time faculty.

Item 503 comments

Adoption of Calendar for Discussion

On the motion of Members Alexander/Caruthers, with a vote of 3-0 (Garrett absent), the Board approved the Consent Calendar, which included:

Operations

Operations

Board Policy Updates—Accepted revisions to Board Policies BP2105—Election of Student Members; BP 2725—Board Member Compensation; BP 3540—Sexual and Other Assaults on Campus; BP 3720—Computer and Network Use; BP 6800—Safety; and BP 6900—Bookstores, as recommended by the Chancellor. See Exhibit 201, which is made a part of these minutes. See Exhibit 201, which is made a part of these minutes.

Board Policy updates

Budget and Finance

Budget & Finance

Budget Status and Requested Changes—Accepted a final status report on the 2005/2006 budget, and ratified the budget transfers authorized by the Chancellor. See Exhibit 301, which is made a part of these minutes.

Accepted budget changes

Budget Revisions—Accepted revenues, new grants, and revisions to the working budget, and grant authority to the Chancellor to budget these funds. See Exhibit 302, which is made a part of these minutes.

Budget revisions

Purchase Orders and Warrants—Ratified the action of the Chancellor in approving purchase orders and warrants issued during the month of August 2006, and granted authority to execute appropriate documents. See Exhibit 303, which is made a part of these minutes.

Purchase orders August 2006

Ratification of Signatures on Agreements—Ratified the action of the Chancellor in signing agreements, and granted authority to accept, budget, and spend any proceeds therefrom, excluding item A.4, on Attachment A1, which was disapproved. **Refer to discussion above.** See Exhibit 304, which is made a part of these minutes.

Ratification of signatures on agreements

Donations—Granted authority to the Chancellor to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District. See Exhibit 305, which is made a part of these minutes.

Donations

2006-2007 Adoption Budget—Approved the Grossmont-Cuyamaca Community College District 2006-2007 Adoption Budget, as recommended by the Chancellor. See Exhibit 306, which is made a part of these minutes.

Approved budget

SUPPLIES, EQUIPMENT, AND SERVICES

Supplies, Equip, Serv

Bid C6899—Printing of Class Schedules and *Previews*; Ratification of Award—Ratified the action of the Chancellor in awarding Bid C6988—Printing of Class Schedules and *Previews*, and execute appropriate documents to Trend Offset Printing and VQS Enterprises Inc., the lowest responsive bidders meeting terms, conditions, and specifications, as shown on bid summary. See Exhibit 351, which is made a part of these minutes.

Class schedules

Public Works Projects

Public Works Projects

Bid C6438—Cuyamaca College Communication Arts Building, Earthwork; Reduce Retention to 5%—Granted authority to the Chancellor to reduce retention to 5% for Bid C6438—Cuyamaca College Communication Arts Building, Earthwork, to West-Tech Contracting, Inc. See Exhibit 401, which is made a part of these minutes.

Bid C6438—
Communication Arts
building

Bid C6645—Grossmont College 500 Building Restrooms; Change Orders No. 15 and 16; Notice of Completion and Release of Retention—Granted authority to the Chancellor to: a) Approve Change Order No. 15 in the amount of \$531.94 and Change Order No. 16 in the amount of \$7,295 on Bid C6645—Grossmont College 500 Restrooms, with Healey Construction Company; b) File a Notice of Completion; and c) Release retention as allowed in the contract documents. See Exhibit 402, which is made a part of these minutes.

Bid C6645 Building 500
restrooms

Bid C6882—Cuyamaca College Parking Lot Phase IIA and Parking Lot Phase IIB; Reduce Retention to 5%—Granted authority to the Chancellor to reduce retention to 5% for Bid C6882—Cuyamaca College Parking Lot Phase IIA and Parking Lot Phase IIB, to SRM Contracting and Paving, Inc. See Exhibit 403, which is made a part of these minutes.

Bid C6882 Cuyamaca
parking lot

RFP C7055—Districtwide Relocation Services; Ratification of Award—Granted authority to the Chancellor to award RFP C7055—Districtwide Relocation Services, to C&M Relocation Systems, the lowest responsive bidder meeting all terms, conditions, and specifications. See Exhibit 404, which is made a part of these minutes.

RFP C7055 Districtwide
relocation services

Bid C7063—Grossmont College Sewer Infrastructure Upgrade; Notice of Completion and Release of Retention—Granted authority to the Chancellor to: a) File a Notice of Completion on Bid C7063—Sewer Infrastructure Upgrade, with Newest Construction Company, Inc.; and b) Release retention as allowed in the contract documents. See Exhibit 405, which is made a part of these minutes.

Bid C7063 Sewer
Infrastructure upgrade

Bid C7160—Cuyamaca College Athletic Track Resurfacing; Ratification of Award—Ratified the action of the Chancellor in awarding Bid C7160—Cuyamaca College Athletic Track Resurfacing, to Atlas Track & Tennis, the lowest responsive bidder meeting all terms, conditions, and specifications. See Exhibit 406, which is made a part of these minutes.

Bid C7160 Cuyamaca
athletic track
resurfacing

RFP C7189—Grossmont and Cuyamaca Colleges Security Guard Patrol Services for Construction Sites; Ratification of Award—Granted authority to the Chancellor in awarding RFP C7189—Security Guard Patrol Services for Construction Sites at Grossmont and Cuyamaca Colleges, to Excell Security, Inc., the lowest responsive bidder meeting all terms, conditions, and specifications. See Exhibit 407, which is made a part of these minutes.

RFP C7189 Security
guard patrol services

Bids C6207, C6209-C6212, C6214, C6216-C6218, C6226—Cuyamaca College Science & Technology Building; Reduce Retention to 5%—Granted authority to the Chancellor to reduce retention to 5% for Contract No. C6207—Plumbing, with Peltzer Plumbing, Inc.; C6209—Concrete, with SDR Construction, Inc.; C6210—Masonry, with Dittmann Masonry; C6211—Structural Steel, with Minshew Brothers Steel Constructors, Inc.; C6212—Metal Decking, with Anning-Johnson; C6214—Roofing, with Roof Construction, Inc.; C6216—Doors and Frames, with Johnson Barnes & Finch, Inc.; C6217—Glass and Glazing, with Moonlight Glass Company, Inc.; C6218—Drywall, with Raymond Interior; and C6226—Access Flooring, with Pugliese Interior Systems, Inc. See Exhibit 408, which is made a part of these minutes.

Bids C6207, C6209, C6212, C6214, C6216, C6218, C6226
Cuyamaca science & technology building

Resolution 07-007—Purchase and Installation of Carpet, Resilient Flooring, and Moisture Vapor Emission Control Pursuant to Bid No. 05/06-12 Awarded by Chula Vista Elementary School District—Adopted Resolution 07-007—Purchase and Installation of Carpet, Resilient Flooring, and Moisture Vapor Emission Control, as-needed from Collins & Aikman Floor Coverings, Inc., pursuant to the terms and conditions of Bid No. 05/06-12 awarded by Chula Vista Elementary School District and permitted by Public Contract Code Section 20652; and authorized the Chancellor to execute the necessary contract documents. See Exhibit 409, which is made a part of these minutes.

Resolution 07-007
installation of carpet
and flooring

Personnel

Personnel Actions—Ratified the action of the Chancellor in approving classified and academic personnel actions during the period of August 15, 2006, through September 18, 2006. See Exhibit 501, which is made a part of these minutes. See Exhibit 501, which is made a part of these minutes.

Personnel

Personnel actions
08/15/06-09/18/06

Short-Term Hourly Assignments—Approved short-term temporary, non-academic assignments, and certified ending dates, as recommended by the Chancellor. See Exhibit 502, which is made part of these minutes.

Short-term temporary
assignments

2005-2006 Tentative Agreement between United Faculty and Grossmont-Cuyamaca Community College District—Ratified the 2005-2006 Tentative Settlement Agreement between United Faculty and Grossmont-Cuyamaca Community College District, as recommended by the Chancellor. See Exhibit 503, which is made part of these minutes.

Ratified 2005-2006
United Faculty and
District agreement

Information

The Board accepted the following reports for information:

Information

Status Report—Board Assignments. See Exhibit 651, which is made a part of these minutes.

Status Report
Board assignments

2006-2007 Institutional Memberships—This item was removed from the Docket of Business. See Exhibit 652, which is made a part of these minutes.

Institutional
memberships *removed
from the Docket of
Business*

Part-Time and Extra-Pay Assignments August 14, 2006, through December 22, 2006—Considered Grossmont-Cuyamaca Community College District part-time and extra-pay assignments report for the period of August 14, 2006, through December 22, 2006, as presented by the Chancellor. See Exhibit 653, which is made a part of these minutes.

Part time and extra pay
assignments

Staff Communication

California School Employees Association representative McDade praised the work of Sandy Beasley for empowering people and promoting outstanding work, as well as the hard work of members and the classified leadership.

Staff Communication

CSEA, McDade

Cuyamaca College Academic Senate President Ford reported the Senate is working on a new Mission Statement.

CC Academic Senate,
Ford

Grossmont College Academic Senate President Smith reported the Senate is working on mission statements and plus/minus grading, and urged the Board to make progress on the full-time to part-time faculty ratio.

GC Academic Senate,
Smith

United Faculty President Close reported United Faculty held workshops for members on meeting with students and on political activities on campus.

Public Presentation

After hearing one public presentation, on motion of Alexander/Caruthers, with a vote of 3-0 (Garrett absent), public presentations were closed.

Adjournment

Board President Weeks adjourned the meeting at 8:23 p.m.

U/F President Close

Public Presentation

Adjournment

Respectfully submitted,

Approved by the Governing Board October 17, 2006

Jim Austin
Vice Chancellor Business and
Acting Secretary to the Governing Board

Deanna Weeks
Board President

Jennifer Danks
Recording Secretary