



GROSSMONT-CUYAMACA
COMMUNITY COLLEGE DISTRICT

**GOVERNING BOARD
MINUTES OF THE REGULAR MEETING
Tuesday, November 14, 2006**

The regular meeting of the Governing Board of the Grossmont-Cuyamaca Community College District was held on Tuesday, November 14, 2006, at 5:30 p.m., in the Heritage of the Americas Museum, 900 Rancho San Diego Parkway, El Cajon, California.

Members Present: Trustees Alexander, Caruthers, Garrett, and Weeks; and Student Trustees Ardilla and Keyes

Members Absent: None

Others Present: Chancellor Suarez, President Perri and Interim President Colli, Vice Chancellors Austin and Lastimado, district and college administrators, members of the staff, students, press, and interested citizens.

Call to Order

Board President Deanna Weeks called the meeting to order at 5:34 p.m.

Adjourn to Closed Session

President Weeks adjourned the open session at 5:34 p.m., and the Board met in closed session from 5:34 p.m. until 6:52 p.m. in the Library at the Heritage of the Americas Museum, pursuant to Government Code Section 54957.6.

Reconvene in Open Session/Announcement of Closed Session Action(s)

President Weeks reconvened the open session at 6:52 p.m. and announced that the Board, in closed session on November 14, 2006, on motion of Garrett/Alexander, with a vote of 4-0, authorized the 15-day suspension, without pay, of a classified employee, whose name was withheld pending administrative review.

President Weeks reported that the Board did not confer with legal counsel concerning investigation of cabinet employment contracts because the investigation was not complete, but is expected to be completed prior to the December Board meeting. She stated Clifford Weiler, Esq. of Atkinson, Andelson, Loya, Rudd & Romo, is conducting the investigation.

Approval of Minutes

On the motion of Members Garrett/Alexander, with a vote of 3-0 (Caruthers abstained), the Board approved as presented the October 17, 2006, regular meeting minutes.

On the motion of Members Alexander/Garrett, with a vote of 3-0 (Caruthers abstained), the Board approved as presented the October 17, 2006, special meeting minutes.

Changes to Docket of Business

Chancellor Suarez announced there were no changes to the Docket of Business.

Report of the Board President

President Weeks extended congratulations to Trustees Alexander and Garrett on their re-election to the Board and welcomed Greg Barr, stating he would be sworn-in at the December meeting.

President Weeks stated she spent time researching ethical trustee conduct, using Community College League of California as a resource. She shared direct quotes from *Ethics Laws for Boards of Trustees* on key principles including civility, honesty, and decorum.

Call to order

Closed session

Open session

Minutes

10/17/06 regular meeting approved; and 10/17/06 special meeting approved

Changes to Docket

No changes

Rpt Board President

Weeks

Reports of the Governing Board

Cuyamaca College Student Trustee Ardilla expressed hope that the Board can get back to constructive business with the focus on students; thanked those who attended the Wheelchair Basketball game; and encouraged everyone to enroll and take advantage of the reduced enrollment fees for the Spring semester.

Trustee Alexander extended congratulations to Trustees Weeks, Garrett, and Barr on their election to the Board, and thanked everyone for their support during the election. He stated he hopes the Board can get back to the business of governance.

Trustee Garrett expressed appreciation for the support he received from the voters of East County, congratulated Weeks and Alexander on their re-election to the Board, and welcomed Greg Barr.

Trustee Caruthers echoed the congratulations of other Trustees, and stated he participated in the Grossmont College Foundation Gala.

Grossmont College Student Trustee Keyes reported on student activities and achievements and stated she attended the Student Leadership Convention in Los Angeles. She announced that she was the recipient of a scholarship and a one-year membership from the American Association of University Women.

Report of the Chancellor

Chancellor Suarez expressed congratulations to Trustees Weeks, Alexander, and Barr. He called upon college presidents for Academic Program Review presentations.

Cuyamaca College President Geraldine Perri called upon Vice President Instruction Cristina Chiriboga, who introduced Academic Program Review co-chairs Nancy Jennings and Madelaine Wolfe to present the Academic Program Review. The review highlighted 2005-2006 Program Summaries, Program Review Summaries for 2003-2004 and 2004-2005, and Report Cards for 2003-2004.

Grossmont College Interim President Dean Colli called upon Academic Program Review Chair Scott Barr to present the Academic Program Review. The review highlighted the academic program review goals, review process, 2006 program review changes, and student learning outcomes.

Chancellor Suarez called upon Vice Chancellor Business Services Jim Austin to review Board Policy 3310-Records Retention and Destruction. Vice Chancellor Austin introduced Sue Rearic, Associate Vice Chancellor Business Services, who reviewed and explained the board policy.

Cuyamaca College President Geraldine Perri congratulated trustees on the election and reported on campus events.

Grossmont College Interim President Dean Colli congratulated trustees and highlighted new building grand openings. He announced there would be an emergency drill and classroom evacuation on November 30 and stated the Grossmont College Gala was a brilliant success.

Dana Quittner, Sr. Director Intergovernmental Relations, Economic Development & Public Information, commented on state and national election results and the challenge to educate newly elected representatives on the needs and value of community colleges.

Chancellor Suarez called upon Grossmont College Interim President Colli for a report on the challenges facing the nursing program. Colli provided information on the issues affecting the nursing program and the strategies employed to remedy the situation, including: 1) Ability to attract and retain full-time and part-time faculty; 2) Ability to attract and retain a permanent Nursing Department administrator; and 3) Maintaining National League of Nursing Accreditation. Trustee Caruthers inquired as to what other programs may be affected by faculty compensation levels. Chancellor Suarez responded stating, that nursing faculty compensation levels are being addressed with United Faculty; and that leadership, recruitment, resources, and funding are being closely addressed with the college president and community.

Chancellor Suarez stated the Calendar of Events was distributed.

Reports of the Board

Ardilla

Alexander

Garrett

Caruthers

Keyes

Report of Chancellor

Chancellor's Report

Cuyamaca College
Program Review

Grossmont College
Program Review

Austin/Rearic

President Perri Report

President Colli Report

Quittner

Nursing Program
Report

Calendar of events

Development of Consent Calendar

Items Pulled from Consent Calendar for Discussion

Item 202—Board Policy Updates, *pulled by Trustee Garrett*. In regard to BP 2350-Speakers, BP 2710-Conflict of Interest, BP 3410-Nondiscrimination, and BP 3540-Sexual and Other Assaults Occurring on District Property, Trustee Garrett requested information on the process for establishing administrative procedures and the timeline for implementation. Trustee Caruthers requested research and confirmation from legal counsel Tim Garfield that BP 2710-Conflict of Interest complies with the Government Code. Public comment was heard from Grossmont College student Crystal Sudano, Evelyn Hogan, CASA (Communities Against Substance Abuse), Debbie Kelley, American Lung Association, and Grossmont College student Sean Bentz. On motion of Garrett/Caruthers, with a vote of 4-0, BP 2350-Speakers, BP 2710-Conflict of Interest, BP 3410-Nondiscrimination, and BP 3540-Sexual and Other Assaults Occurring on District Property, were continued to the December meeting pending further information on the administrative procedures. On motion of Garrett/Alexander, with a vote of 4-0, BP 6810-Smoking Ordinance, was approved with the request that it be brought back for further information on designated smoking areas.

Item 203—Mission Statements, *pulled to hear public comment by Grossmont College Academic Senate President Beth Smith regarding the Senate's recommendation for "ethical leadership" language to be included in the District's Mission Statement*. Chancellor Suarez provided background information on the Districtwide shared governance process that lead to the recommendation that the Board approve the District Mission Statement. Trustee Alexander moved to approve Item 203. The motion failed. Trustees Garrett and Caruthers asked for additional information concerning the Districtwide Executive Council's decision to recommend Board approval of the District Mission Statement, and Grossmont College Academic Senate's recommendation for the word "ethical" to be inserted before the word "leadership." On motion of Garrett/Alexander, with a vote of 4-0, the Board voted to approve the Mission Statements for Grossmont and Cuyamaca Colleges.

Item 304—Ratification of Signatures on Agreements, *pulled by Trustee Caruthers*. Trustee Caruthers expressed concern regarding perceived conflicts of interest by Board Members voting on contracts and asked for a procedure to be implemented for Board Member review prior to a vote. Vice Chancellor Business Services Jim Austin stated, a procedure will be implemented by the next Board meeting. On motion of Alexander/Garrett, the Board voted 3-1 (Caruthers opposed) to approve item 304.

Item 404—Bids C5504, C5507, C5509, C55150C5519—Grossmont College Science Building, Increment II, Reduce Retention to 5%, *pulled by Trustee Caruthers*. Trustee Caruthers expressed the same concern as with Item 304, regarding perceived conflicts of interest by Board Members voting on contracts. On motion of Alexander/Garrett, the Board voted 3-1 (Caruthers opposed) to approve item 304.

Adoption of Consent Calendar

On the motion of Members Alexander/Garrett, with a vote of 4-0, the Board approved the Consent Calendar, which included:

Operations

Establish Day, Time, and Location of Annual Organizational Meeting of the Governing Board of the Grossmont-Cuyamaca Community College District— Selected Tuesday, December 12, 2006, 5:30 p.m., at Grossmont College Griffin Gate, as the day, time, and location of the annual organizational meeting of the Governing Board of the Grossmont-Cuyamaca Community College District, and authorize the Chancellor to notify the County Superintendent of Schools of the day and time chosen for the annual organizational meeting. See Exhibit 201, which is made a part of these Minutes.

Development of Consent Calendar

Items pulled

Board Policy Updates

Mission Statements

Ratification of Signatures on Agreements

Bids C5504, C5507, C5509, C55150C5519—Grossmont College Science Building, Increment II; Reduce Retention to 5%

Adopt of Consent Cal

Alexander/Garrett, with a vote of 4-0, the Board approved the Consent Calendar

Operations

Annual Organizational Meeting of Governing Board

Budget and Finance

Budget Status and Requested Changes—Accepted a report on the current budget status, and granted authority to the Chancellor to approve budget changes. See Exhibit 301, which is made a part of these Minutes.

Budget Revisions—Accepted revenues, new grants, and revisions to the working budget, and granted authority to the Chancellor to budget these funds. See Exhibit 302, which is made a part of these Minutes.

Purchase Orders and Warrants—Ratified the action of the Chancellor in approving purchase orders and warrants issued during the month of October 2006, and granted authority to execute appropriate documents. See Exhibit 303, which is made a part of these Minutes.

Donations—Granted authority to the Chancellor to accept, budget, and spend, as appropriate, donations to the Grossmont-Cuyamaca Community College District. See Exhibit 305, which is made a part of these Minutes.

Resolution 07-009—California Department of Education Instructional Materials and Supplies Grant, Grossmont College and Cuyamaca College Child Development Centers—Adopted Resolution 07-009—certifying approval of California Department of Education Instructional Materials and Supplies Grant for Grossmont College and Cuyamaca College Child Development Centers, and authorized the designated personnel to sign contract documents for fiscal year 2006-2007, as recommended by the Chancellor. See Exhibit 306, which is made a part of these Minutes.

Out-of-State Travel to Las Vegas, Nevada—Granted authority to the Chancellor to authorize Todd Myers, Economics/Political Science Instructor, and five student participants from Grossmont College's Model United Nations, to participate in the American West United Nations Conference and travel to Las Vegas, Nevada, for the period of November 18-21, 2006. See Exhibit 307, which is made a part of these Minutes.

SUPPLIES, EQUIPMENT, AND SERVICES

Bid C7375—Digital Color Network Copiers, Two Year Lease; Permission to Award—Granted authority to the Chancellor to: (a) Award Bid C73758—Color Digital Network Copiers, Two-Year Lease, to one of the three lowest responsive bidders meeting all terms, conditions, and specifications; and (b) Execute appropriate contract documents prior to ratification by the Governing Board, at the next meeting following the bid opening. See Exhibit 351, which is made a part of these Minutes.

Resolution 07-010—Purchase of Audio Visual Equipment Pursuant to Bid No. CalSAVE IFB006—Ratified the action of the Chancellor in adopting Resolution 07-010—Purchase of Audio Visual Equipment pursuant to Bid No. CalSAVE IFB006, from Troxell, awarded by the Monterey County Office of Education; and authorized the Chancellor to execute the necessary contract documents. See Exhibit 352, which is made a part of these Minutes.

Public Works Projects

Bid C6447—Cuyamaca College Communication Arts Building, Metal Decking; Reduce Retention to 5%—Granted authority to the Chancellor to reduce retention to 5% for Bid C6447—Cuyamaca College Communication Arts Building Metal Decking, to Infinity Metals, Inc. See Exhibit 401, which is made a part of these Minutes.

Bid C7160—Cuyamaca College Athletic Track Resurfacing; Reduce Retention to 5%—Granted authority to the Chancellor to reduce retention to 5% for Bid C7160—Cuyamaca College Athletic Track Resurfacing, to Atlas Tracks, Inc. See Exhibit 402, which is made a part of these Minutes.

Budget & Finance

Budget status and requested changes

Budget revisions

Purchase orders
October 2006

Donations

Resolution 07-009-CDE
Instructional Materials
and Supplies Grant

Out-of-State Travel to
Las Vegas, Nevada

Supplies, Equip, Serv

Digital Color Network
Copiers, Two Year
Lease

Resolution 07-010—
Purchase of Audio
Visual Equipment

Public Works Projects

Cuyamaca College
Communication Arts
Building, Metal
Decking; Reduce
Retention to 5%

Cuyamaca College
Athletic Track
Resurfacing; Reduce
Retention to 5%

Bids C6205, C6215, C6223—Cuyamaca College Science Technology Building; Reduce Retention to 5%—Granted authority to the Chancellor to reduce retention to 5% for Contracts: C6205—Fire System, with A-1 Fire Protection, Inc.; C6215—Sheet Metal, with American Sheet Metal, Inc.; and C6223—Acoustical Ceilings, with Daryl Griffiths Acoustics, Inc. See Exhibit 403, which is made a part of these Minutes.

Cuyamaca College
Science Technology
Building; Reduce
Retention to 5%

Bids C6473, C6475 and C6829—Cuyamaca College Communication Arts Building and Student Center; Relief of Bidders and Ratification of Awards—Ratified the action of the Chancellor in: a) Relieved bidders of previously awarded bids; and b) Awarded Bids C6473 and C6475—Cuyamaca College Communication Arts Building and Bid C6829—Cuyamaca College Student Center, to the next lowest responsive bidders meeting all terms, conditions, and specifications. See Exhibit 405, which is made a part of these Minutes.

Cuyamaca College
Communication Arts
Building and Student
Center; Relief of
Bidders and Ratification
of Awards

Personnel

Personnel

Personnel Actions—Ratified the action of the Chancellor in approving classified and academic personnel actions during the period of October 18, 2006, through November 12, 2006. See Exhibit 501, which is made a part of these Minutes.

Personnel actions
10/18/06-11/12/06

Short-Term Hourly Assignments—Approved short-term temporary, non-academic assignments, and certify ending dates, as recommended by the Chancellor. See Exhibit 502, which is made a part of these Minutes.

Short-term temporary
assignments

Information

Information

The Board accepted the following reports for information:

Status Report—Board Assignments

Board Assignments

District Quarterly Financial Reports—The Grossmont-Cuyamaca Community College District quarterly financial reports: a) Quarterly Financial Status Report for the period ending September 30, 2006; b) Quarterly Report on Trust Fund Balances as of September 30, 2006; and c) Schedule of Investments Report as of October 27, 2006.

District Quarterly
Financial Reports

Staff Communication

Staff Communication

Jan Ford, Cuyamaca College Academic Senate President, reported the Senate is pursuing grants, and busy reviewing resolutions from the State Fall Plenary session and board policies and administrative procedures.

Ford

Beth Smith, Grossmont College Academic Senate President, commented on the State's Fall Plenary session and papers, which include minors in classrooms, noncredit, equivalencies, and AA degrees. She reported the local senate is working on student learning outcomes at the course and institutional levels. She also commented on the issues affecting the Nursing Program.

Smith

Zoe Close, United Faculty President, asked the Board to explore larger venues for Board meetings at both colleges. She commended faculty on the Program Review presentations and congratulated elected trustees. She commented on the Nursing Program issues and problems attracting new faculty members.

Close

Public Comment

Public Comment

Upon hearing public presentations, on motion of Members Alexander/Caruthers, with a vote of 4-0, public comment was closed.

Adjournment

Adjournment

Board President Weeks adjourned the meeting at 9:31 p.m.

Respectfully submitted,

Approved by the Governing Board December 12, 2006

Omero Suarez, Ph.D.
Chancellor and
Secretary to the Governing Board

Deanna Weeks
Board President

Jennifer Danks
Recording Secretary